

## **Employment Opportunity**

### **Light Duty Cleaner**

**Civic Theatres Toronto  
Toronto, Canada**

Our Operations department is currently accepting applications for the position of Light Duty – Cleaner.

Duties include, but are not limited to, general cleaning and light maintenance duties.

This is an hourly, part time unionized position working a variable schedule, which includes nights, weekends and holidays as required by the CTT's performance and events schedule.

The maintenance staff for the CTT are members of the Service Employees International Union, Local 2 (SEIU – local 2). The successful candidate will be required to join SEIU. All maintenance staff report to the Director, Facilities.

### **KEY ACTIVITIES AND RESPONSIBILITIES**

- Clean all areas of the theatre including auditorium, back stage, dressing rooms, front of house, kitchen areas, and office areas as assigned or directed
- Clean and maintain washrooms and ensure they are fully supplied with soap, tissue and hand towels
- Clear litter from the exterior, front and surrounding the theatre building
- General light maintenance as assigned or directed
- Cleaning windows, plate glass, signs, polishing brass and railings
- Keeping the exterior grounds tidy and presentable, e.g. gardening, watering plants
- Other facility cleaning, duties and responsibilities as assigned or required

### **JOB SPECIFICATIONS**

- Practical experience in housekeeping duties
- Ability to work independently and as part of a team
- Work with minimal supervision
- Good organizational skills
- Good time management skills
- Watches for safety or security issues (trip hazards, lighting, suspicious persons, etc.) and reports to management
- Observe CTT's Health and Safety policy; and to wear PPE where required and necessary.
- The candidates must be able to lift and carry up to fifty pounds

## **WORKING CONDITIONS**

- Flexibility in hours and schedules and include work on nights and weekends as required
- Lack of natural light in workplace
- Occasional objectionable odours in workplace
- Travel between our Sony Centre and St. Lawrence Centre locations is required

## **THE ORGANIZATION:**

In 2015, Toronto's City Council approved the consolidation of the governance and operations of the St. Lawrence Centre for the Arts, The Sony Centre for the Performing Arts, and Toronto Centre for the Arts into one new organization under the direction of a City appointed board called Civic Theatres Toronto.

The mandate of Civic Theatres Toronto is to provide quality performance and event facilities and to promote its contribution to the artistic, cultural and social vitality of Toronto and its communities. The Board of Directors of Civic Theatres Toronto is responsible for overseeing the business affairs of the three venues.

## **HOW TO APPLY:**

Interested applicants should email a cover letter and resume for confidential consideration to [jobpostings@sonycentre.ca](mailto:jobpostings@sonycentre.ca). Please include "Light Duty Cleaner" in the subject line. Interviews with qualified candidate(s) will commence immediately.

No phone calls please.

Civic Theatres Toronto thanks all applicants in advance. Only those candidates selected for an interview will be contacted.

CTT is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environment in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). The Human Resources department will work with applicants requesting accommodation at any stage of the hiring process.

CTT is committed to building a more diverse workplace and encourage all qualified applicants to apply.

Date Posted: November 7, 2017

Application Deadline: November 21, 2017

Start Date: ASAP